



## EU advisory and public procurement interns (m/f)

As an intern, you will get an insight at the people, methods, technologies and working inside a large international firm. You will work as a supporting team member in projects for Croatian ministries and public institutions. You can choose one of the following two positions:

### 1) EU advisory services interns (m/f)

#### Responsibilities:

- ▶ Capacity building of public institutions - process improvement, performance management, risk management etc.
- ▶ EU program and project preparation
- ▶ Socio-economic studies about development needs of different sectors and policy areas
- ▶ Preparing proposals for public tenders

### 2) Public procurement services interns (m/f)

#### Responsibilities:

- ▶ Working as a public procurement intern on advisory projects related to the following areas:

- ▶ EU programs and projects preparation
- ▶ Capacity building of public institutions

#### Giving support in:

- ▶ Preparing tender documentation for public procurements according to Public procurement law and relevant EU Directive
- ▶ All steps of evaluation of offers and making decision on the provider
- ▶ Claims process

#### Candidate's requirements:

- ▶ 4th or 5th year student in the field of economics, law, social sciences or politics
- ▶ Interest in business, consulting, EU and/or international relations
- ▶ Regular student able to obtain student contract
- ▶ Availability for a longer period of time
- ▶ Outstanding performance in previous studies
- ▶ Excellent command of English and Croatian
- ▶ Any working experience or student jobs are considered as an advantage

#### Working location: Zagreb, Croatia

If you can confidently demonstrate that you meet the criteria above, please submit your CV via [link](#)